

FREQUENTLY ASKED QUESTIONS

What should I do before I book?

- Be clear on the purpose of your visit. What are the outcomes you are hoping to achieve for your students? Which topics, ideas or issues do you want to explore?
- Visit the website: www.history.sa.gov.au/maritime/edu to look at the programs available.
- Consider which program will best support your learning focus. Is your visit at the beginning, middle or end of your learning program?

How do I book?

- Ring the SA Maritime Museum on 8207 6255 and arrange your booking with the receptionist.
- Please be ready with:
 - possible dates for the excursion
 - the name of the program you are wanting to book into
 - number and age of students attending the excursion.
 - phone and fax numbers for your school
 - approximate arrival and departure times for your day
- If you would like support in planning your excursion or if you have a specific request please ask to speak to the Education Manager.
- Our receptionist will fax you a copy of your booking form which will include the details of your excursion booking and outline the schedule for your visit (including group rotation through activities).
- Please read all of the information on the booking form and confirm the booking by signing and faxing the booking form to the museum on 8207 6266.

What will the schedule of my day look like?

- When you make your booking, you will be asked to identify the program in which you would like to participate
- The bookings secretary will then schedule your day for you.
- Your day will be divided into half hour activities with ten minutes moving time between activities. Your schedule will be planned to coordinate with other school bookings and the boat crew.

When is the museum open?

- The South Australian Maritime Museum is open between 10.00 am and 5.00pm every day. It is closed on Christmas day.
- School visits are generally planned between 10.00am and 2pm on school days. Shorter or longer programs can be negotiated.

Can I bring extra adult helpers on the excursion?

- You can bring supervising adults on your excursion for free within the following student: adult ratio-
Pre-school- ratio 1:5
Reception to year 2 – ratio 1:5
Year 3-7 - ratio 1:5
Year 8 -12 – ratio 1:10
If you bring adults above the ratio they will be charged at the student rate

Can I take my students on a Port River cruise?

- The SA Maritime Museum owns an historic police launch, the *Archie Badenoch* which takes students on Port River cruises.
- These cruises are run by volunteers and can be included in your excursion schedule.
- The Archie Badenoch is surveyed to carry 24 passengers.
- Please note that this means 24 passengers altogether (students and adults)
- Infants and toddlers under the age of 2 are not permitted onboard the vessel.

What if my class is bigger than 24?

- We cater for larger groups to participate in a Port River cruise by using a rotating schedule.
- Your class will be divided into groups and we will organise the schedule for this.

What do I need to know about safety onboard the Archie Badenoch?

- The *Archie Badenoch* is an enclosed vessel.
- All students must wear PFDs (life jackets).
- Your group will need to meet at the lighthouse ten minutes prior to the scheduled cruise to collect PFDs and meet the crew.

How do we get to the museum?

The museum is located at 126 Lipson Street, Port Adelaide. Lipson Street runs off St Vincent Street (see map in this booklet). The lighthouse, Archie Badenoch and Rockpool are all in close proximity to the museum. Most schools charter a bus or use private transport for the excursion. Public transport is also available with bus stops nearby and the Port Adelaide railway station within 15 minutes walking distance.

Where does our bus need to park?

Buses need to unload passengers in Divett Street, at the corner of Lipson Street to allow students to disembark and embark the bus. One long-term bus parking space is available in Divett St. Alternative parking is available in Commercial Rd near the Visitor's Centre or at Hart's Mill.

Buses are unable to stop in Lipson Street.

What do I need to know about the lighthouse?

- Climbing the lighthouse is a fantastic way of viewing the Port River and surrounding area.
- Student groups must be accompanied by at least 2 adults when climbing the lighthouse.
- The lighthouse has 69 steps and is a reasonably steep climb.
- If you book your class for a lighthouse climb, please make sure you can provide adult supervision and other arrangements are made for students who are unable to climb.

Is there somewhere to store bags and lunches?

- Storage shelves are provided in the Rockpool room.
- On arrival you will be given a key to the room for easy access during the excursion.
- Please return the key to the front counter at the museum before departing.

Where can my students eat lunch?

- Food and drink are not permitted in any area of the museum.
- Suggested areas for eating lunch include: Tables outside the museum, shaded artificial grass area adjacent the lighthouse and the steps of the market building near the lighthouse.

What do my students need to bring on the excursion?

- Students will be walking between the museum and outside venues so hats, water bottles and sunscreen are important.
- Packed lunches can be stored in the Rockpool.
- Students need to wear clothing and footwear suitable for walking and climbing.
- You will need to provide clip boards and pencils if required.

Will my class be given a guided tour?

- The museum does not have tour guides. We offer facilitated sessions
- You need to plan your excursion to be self-guided unless otherwise advised.

What is the cancellation policy?

- Cancellations need to be made by ringing the Maritime Museum on 8207 6255 with at least 24 hours notice.
- The SA Maritime Museum reserves the right to charge a cancellation fee where schools cancel a booking with insufficient notice or failure to attend a confirmed booking.

Is there a hot weather policy?

- If the temperature forecast on local news or the Bureau of Meteorology website <http://www.bom.gov.au> the day before the excursion is for 38⁰C or above:
 - All Port River Cruises will be cancelled
 - All lighthouse visits will be cancelled
 - School groups may still visit the museum and alternative programs will be provided.

Can I change my schedule?

- Your schedule will be set for you after considering the program you have booked, other school groups and the Archie Badenoch cruise times.
- Once set, it is very difficult to change your schedule and we ask you to notify the museum as soon as possible if you have any questions or concerns with your schedule.

How do I arrange payment for the excursion?

- You can either pay by cash or cheque on the day of your excursion or ask for an invoice to be posted to your school afterwards.

What about wheelchair access?

- The museum has disabled toilet facilities.
- There is a lift in the museum which allows wheelchair access to most sections of the museum.

Where are the toilets?

- Public toilet facilities are located in the museum and also adjacent the lighthouse.

Are there first aid facilities available?

First aid kits are kept in the museum, onboard the Archie Badenoch and in the lighthouse. We recommend that school groups bring their own first aid kits with them on the excursion.

What do I need to do before the excursion?

- Read the information emailed with your booking confirmation.
- Ensure that all students and adults have a thorough understanding of the program, timetable and expectations during the visit.
- Organise your students into groups according to the information on your schedule.
- Ensure each group has adequate adult supervision and make copies of the relevant information for each group.
- Plan your visit to be self-guided.
- Plan to keep paper and pencil activities to a minimum. The visit will be very 'hands on'. Students will be climbing the lighthouse, exploring the replica ketch etc.
- Pack your camera and take lots of photos to help remember your visit and to use with follow-up learning experiences back at school.

What will happen when we arrive?

- You will be greeted by a museum officer at the front counter of the museum.
- Please be ready with the total number of students and adults in your school group.
- The museum officer will direct you to the Rockpool to store bags etc. and give you a key to this room.
- You can then organise students into their groups and begin following your schedule for the day.
- It is important to follow your schedule and stick to the timetable as other groups will be booked into activities before and after your group.
- Groups cruising on the Archie Badenoch need to report to the lighthouse ten minutes prior to their scheduled cruise time.

What do my students need to know before visiting the museum?

- It is important that students have a clear understanding of safety and behaviour expectations before you visit the museum. Please discuss these with your students prior to the excursion.
- Before your visit discuss with students;
 - What is a museum?
 - What is a maritime museum?
 - What would they expect to find in the Maritime museum?
- Familiarise students with:
 - Museum layout.
 - Features of the Maritime Precinct relevant to the excursion visit.
 - Purpose of the visit.
 - Program and activities for the visit.

- Discuss guidelines for appropriate behaviour with students and ensure that all students agree to follow these guidelines.
Safety rules must be adhered to all times. Students will have lots of 'hands-on' experiences at the museum. It is important that they engage in these activities in a safe manner and with consideration for others. (E.g. We want Students to 'explore' the ketch but jumping, running etc. is not safe)
- Students must stay with their groups and follow the instructions of supervisory adults and museum staff.
- Everything in the museum is there because it is precious, old or important and needs to be treated that way.
- The museum will be open to the public during your visit and the rights of other visitors need to be considered.

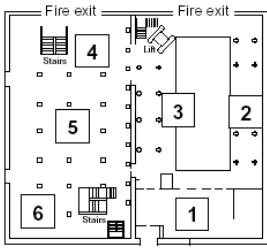
What is the role of the Education Manager at the museum?

- The Education Manager is responsible for developing education programs for the SA Maritime Museum.
- The Education Manager will only be available to work with your class if you have facilitated program booked.
- The Education Manager is happy to help you plan your museum excursion and subsequent learning experiences by phone or email.

What is the role of museum officers and volunteers at the museum?

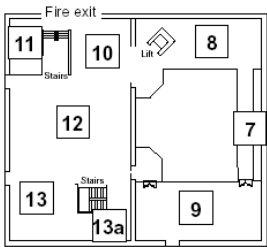
- The museum has officers on duty at the Lighthouse and in the Bondstore.
- The museum officers are not tour guides- their role is to run the front counter, shop and to provide information.
- We are able to offer Port River cruises onboard the Archie Badenoch thanks to a dedicated group of volunteer skippers and crew.
- Volunteers may be involved in other education programs from time to time.

BOND STORE



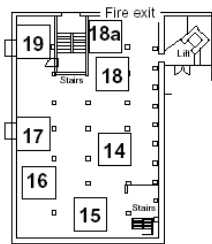
Middle deck

- 1. Entrance, shop and toilets
- 2. Figureheads
- 3. Ketch
- 4. Dolphins
- 5. Touring exhibition
- 6. Navy



Upper deck

- 7. Figureheads
- 8. Model boats
- 9. Port Adelaide Nautical Museum
- 10. Fishing industry
- 11. Sailmakers Loft and Ships Chandlery
- 12. Life's a beach
- 13. Encounter - Flinders and Baudin
- 13a. HMS Investigator anchor



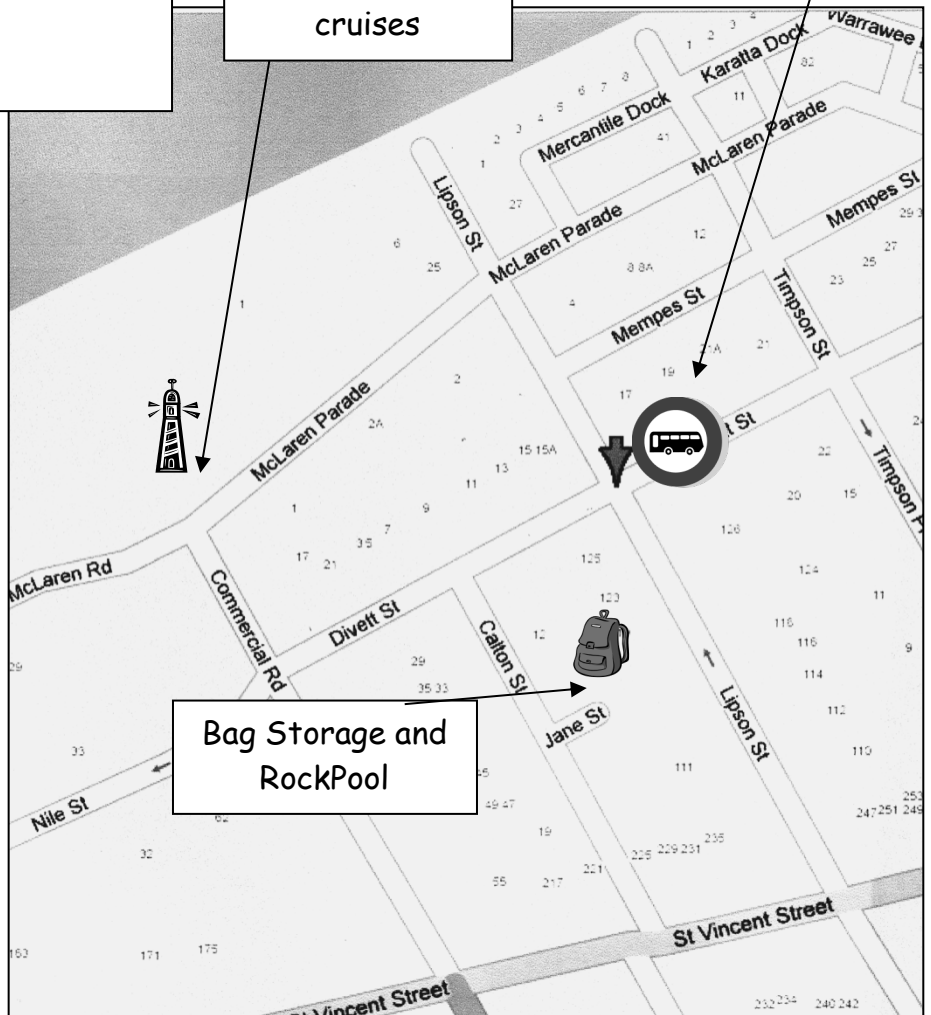
Lower deck

- 14. Journey by cabin - 1840s
 - 15. Journey by cabin - 1910s
 - 16. Journey by cabin - 1950s
 - 17. Passenger / vessel databases
 - 18. Pt Adelaide history
 - 18a. Indigenous - Back on the Map
 - 19. Community gallery - Black Diamond Corner
- } Migration

Port Adelaide Maritime Precinct

Meet here for
Archie
Badenoch
cruises

Bus drop off
and pick up area



Bag Storage and
RockPool